



MINUTES

**PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING
CITY OF HIGHLAND VILLAGE, TEXAS MONDAY,
OCTOBER 15, 2018 at 6:00 p.m. HIGHLAND
VILLAGE MUNICIPAL COMPLEX COUNCIL
CHAMBERS
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS**

1. Call to Order & Roll Call for Parks and Recreation Advisory Board.

Roll Call

Present	Dave Rush, Chair Bill Irwin, Vice-Chair Ken Koonsman Vanessa Boyd, Alternate Kevan Fenderson, Alternate
Absent	Gary Patz Janet Gershenfeld
Staff Present:	Phil Lozano, Director Parks and Recreation Ken Heerman, Assistant City Manager Terry Golden, Administrative Assistant

2. Introduction of New Board Members.

Vanessa Boyd Alternate Place 2 and Kevan Fenderson Place 1 were introduced.

3. Conduct Election of Parks and Recreation Advisory Board Chairperson.

Mr. Irwin nominated Dave Rush as Chairperson of the Parks and Recreation Advisory Board, Ken Koonsman seconded the nomination.

Approved 5-0

4. Conduct Election of Parks and Recreation Advisory Board Vice Chairperson.

Mr. Koonsman nominated Bill Irwin as Vice Chairperson of the Parks and Recreation Advisory Board, Chairperson Dave Rush seconded the nomination.

Approved 5-0

5. Visitors' Comments. *(Anyone wishing to address the Parks and Recreation Advisory board must complete a Speaker's Request form and return it to the Administrative Assistant. In accordance with the Texas Open Meetings Act, the Parks and Recreation Advisory Board is restricted in discussing or taking action on items not posted on*

the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Chairperson may impose a three (3) minute limitation on any person addressing the Board.)

There were no visitors.

6. Consider Approval of Minutes from the Regular Meeting of the Parks and Recreation Advisory Board Meeting held September 17, 2018.

Mr. Irwin motioned to approve the Minutes from the Regular Meeting of the Parks and Recreation Advisory Board held on September 17, 2018.

Ms. Boyd seconded the motion.

Approved 5-0

7. Discuss Copperas Branch Park Master Plan

Parks Director Phil Lozano gave the Board an update on the Copperas Branch Park Master Plan. Mr. Lozano informed the Board that La Terre Studios has been chosen

8. Special Event Assignments.

Board members were asked to be present at special events. Board members will email the Administrative Assistant their availability for the following special events.

Fall Festival Honoring Veterans 11/3/2018 10 am – 2 pm.

Tri Town Amazing Race 11/10/2018 8 am – 1:30 pm.

Christmas at the Ranch 12/8/2018 10 am – 1 pm.

9. Discuss Frequency of Park Inspections

Board members decided to Park Inspections should be done at least 2 times per year.

10. Discuss Availability for a Work Session to be held on November 12, 2018.

A work session will be held November 12, 2018 to discuss rental rates for the Doubletree Ranch Park.

11. Future Agenda Items.

Next Meeting November 19, 2018. Cancelled.

12. Adjournment.

6:52 p.m.