



**MEETING MINUTES OF THE REGULAR MEETING OF THE
HIGHLAND VILLAGE CITY COUNCIL
HELD AT THE HIGHLAND VILLAGE MUNICIPAL COMPLEX
LOCATED AT 1000 HIGHLAND VILLAGE ROAD
TUESDAY, APRIL 23, 2019**

Mayor Charlotte J. Wilcox called the meeting to order at 6:30 p.m.

Roll Call

Present:	Charlotte J. Wilcox	Mayor
	Jon Kixmiller	Councilmember
	Michael Lombardo	Councilmember
	Barbara Fleming	Deputy Mayor Pro Tem
	Fred Busche	Mayor Pro Tem
	Robert A. Fiester	Councilmember
	Daniel Jaworski	Councilmember
Staff Members:	Michael Leavitt	City Manager
	Ken Heerman	Assistant City Manager
	Doug Reim	Chief of Police
	Michael Thomson	Fire Chief
	Scott Kriston	Public Works Director
	Phil Lozano	Parks and Recreation Director
	Jana Onstead	Human Resource Director
	Travis Nokes	Assistant Fire Chief
	Jason Collier	Assistant Fire Chief
	Mark Stewart	Assistant Police Chief
	Karl Schlichter	Police Commander
	Cory Gullo	Police Detective
	Laurie Mullens	Director of Marketing & Communications
	Andrew Boyd	Media Specialist
	Karen Bradley	Administrative Assistant

EARLY WORK SESSION

1. Receive an Update from Denton County Transportation Authority (DCTA)

DCTA Board Representative Dianne Costa reported HB 2319/SB 1066 has gained much support through the House and Senate. Providing the bill is approved, the bylaws will then need to be updated. City Manager Michael Leavitt reported a drastic increase in the LIFT ridership program. In 2018 there were 89 users; in just the first three months of 2019 there were 595 users.

2. Receive an Update on the 86th Texas Legislative Session

Mr. Leavitt provided an update on various bills and their status in the legislative process.

3. Clarification of Consent or Action Items listed on today's City Council Regular Meeting Agenda of April 23, 2019

No items were discussed.

Early Work Session ended at 7:34 p.m.

CLOSED SESSION

4. Hold a closed meeting in accordance with the following sections of the Texas Government Code:

- (a) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**

Council did not meet in Closed Session.

OPEN SESSION

5. Call to Order

Mayor Charlotte J. Wilcox called the meeting to order at 7:40 p.m.

Roll Call

Present:	Charlotte J. Wilcox	Mayor
	Jon Kixmiller	Councilmember
	Michael Lombardo	Councilmember
	Barbara Fleming	Deputy Mayor Pro Tem
	Fred Busche	Mayor Pro Tem
	Robert A. Fiester	Councilmember
	Daniel Jaworski	Councilmember
Staff Members:	Michael Leavitt	City Manager
	Ken Heerman	Assistant City Manager
	Doug Reim	Chief of Police
	Michael Thomson	Fire Chief
	Scott Kriston	Public Works Director
	Phil Lozano	Parks and Recreation Director
	Jana Onstead	Human Resources Director
	Travis Nokes	Assistant Fire Chief
	Jason Collier	Assistant Fire Chief
	Mark Stewart	Assistant Police Chief
	Karl Schlichter	Police Commander
	Cory Gullo	Police Detective
	Laurie Mullens	Director of Marketing & Communications
	Andrew Boyd	Media Specialist
	Karen Bradley	Administrative Assistant

6. Prayer to be led by Councilmember Dan Jaworski

Councilmember Jaworski gave the invocation.

7. Pledge of Allegiance to the U.S. and Texas flags to be led by Councilmember Dan Jaworski.

Councilmember Jaworski led the pledges.

8. Visitor Comments

No one wished to speak.

9. City Manager/Staff Reports

- **HVTV Update**

The Foodie Friday segment was presented and featured Shoal Creek Tavern in Highland Village. Information was also presented on the upcoming Paper Shredding Day scheduled for Saturday, April 27 at Pilot Knoll Park and the Highland Village Art Festival to be held on Saturday, May 4 at The Shops at Highland Village.

10. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

Mayor Pro Tem Busche reminded everyone to be sure to pick up after their pets.

- **Presentation from Children’s Advocacy Center**

Volunteer Board of Directors Member David Broughton provided an update on services that are provided by Children’s Advocacy Center. The Center works closely with police departments to coordinate the investigation of child abuse in a collaborative environment. Mr. Broughton thanked the Highland Village Police Department, Mayor and Council, and City staff for their support.

Deputy Mayor Pro Tem Fleming congratulated former Councilmember William Meek on receiving the Children’s Advocacy Center Volunteer of the Year award for 2018.

- **Recognition of Captain Tony Sorsby for Completion of the National Fire Academy’s Managing Officer Program**

Captain Sorsby was recognized for his graduation from the National Fire Academy’s Managing Officer Program, which requires a 2-year commitment. Its curriculum is designed to introduce emerging Fire Service leaders to personal and professional development in the areas of change management, risk reduction, and adaptive leadership.

- **Swearing In/Promotional Ceremony of Firefighter/Paramedic Derek Doyle to Equipment Operator**

Derek Doyle was sworn in as Fire Equipment Operator for the Highland Village Fire Department.

- **Recognition of Life Saving Award Recipients**

Chief Reim presented awards to Corporal Travis Flowers, Pablo Escobedo, Gregory Lomason, and Junior Defreitas for their actions on March 25, 2019, which resulted in saving someone's life.

- **Presentation to Outgoing Mayor Pro Tem Fred Busche**

Mayor Wilcox presented Mayor Pro Tem Fred Busche with a plaque honoring his tenure on City Council. Mayor Pro Tem Busche has served on City Council since 2012.

CONSENT AGENDA

11. **Consider approval of Minutes of the Regular City Council Meeting held on April 9, 2019**

12. **Receive Budget Reports for Period Ending February 28, 2019**

Motion by Councilmember Lombardo, seconded by Mayor Wilcox, to approve Consent Agenda Items #11 and #12. Motion carried 7-0.

ACTION AGENDA

13. **Take action, if any, on matters discussed in closed session in accordance with the following sections of the Texas Government Code:**

(a) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**

NO ACTION TAKEN

Council did not meet in Closed Session; no action was taken.

LATE WORK SESSION

14. **Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)**

Deputy Mayor Pro Tem Fleming reminded everyone that early voting is taking place this week and ends April 30.

As a follow up to the discussion at the Special Joint Meeting held on April 15, 2019 with City Council and the Parks and Recreation Advisory Board (Board), Mr. Leavitt provided the following update regarding the expansion of the ponds and the impact to the trees located at Unity Park. The current bond budget includes \$925,431 for pond improvements; the preliminary opinion of probable cost, including engineering fees and construction, is \$1,306,199. He stated there is a contingency amount of \$117,000 that is included in the probable cost amount. To help lower that cost, City staff has proposed

bidding the landscape and irrigation as an alternate, which may end up being done in-house.

Direction from the April 15th meeting was for staff to work with the consultant, Halff Associates, Inc., to prepare an alternate proposal aimed at reducing the number of trees to be removed by nine (9), including potential design modifications resulting from the alternative analysis. The total cost for a new proposal, including engineering and additional construction costs, is \$218,000. The existing proposal is to remove twenty-two (22) trees; the new proposal is to reduce that number by nine (9). As part of an alternate item, the landscaping project would include planting of 32 new trees in the area around the pond. With this being an additional cost, Mr. Leavitt asked for direction from Council on whether to still proceed with seeking a new alternate proposal.

Mayor Pro Tem Busche stated the trees should be saved and funding is an unacceptable reason not to save them. Councilmember Kixmiller voiced support in keeping the trees located at the higher elevation. Councilmember Fiester stated five (5) of the trees are already suffering due to erosion and will be lost anyway, therefore he would rather save the funds and move forward with the current proposal to address the overall drainage issue at the park as well as downstream. Deputy Mayor Pro Tem Fleming stated it is a difficult decision, but City staff had already balanced costs and minimal tree removal while also addressing the drainage issues. Mayor Wilcox stated if the drainage issues were to be resolved then some of the trees would have to be removed.

Councilmember Jaworski asked if the Board has reviewed the latest information. Mr. Leavitt reported timing is a concern as the project is ready to bid and doing a redesign is going to push the project back farther. He added that staff had just received the cost of an alternate proposal from Halff and is looking for a consensus on how to proceed. Council voiced concerns over losing the trees, but the consensus was to move forward with the original proposal.

15. Adjournment

Mayor Wilcox adjourned the meeting at 8:45 p.m.

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary